

Jersey Society of Chartered & Certified Accountants  
Gemini Cottage  
La Rue du Douet de Rue  
St Lawrence  
JE3 1GY

8 September 2010

Dear Student

**Bursary scheme for University degree course**

The Jersey Society of Chartered & Certified Accountants (the "JSCCA" or the "Society") is delighted to announce the introduction of a Bursary scheme to support Jersey students pursuing business-related degree courses.

The JSCCA was established in 1974 to promote and serve the accountancy profession in Jersey. Our membership extends to members of chartered and other recognised accountancy bodies and students thereof.

The promotion of accountancy as a career and the education of the Island's young people in matters of business and accountancy continues to be an important strand of the Society's activities.

In 1990 the JSCCA established a Prize Fund to enable a cash prize to be awarded to the top local student in each exam during each year, a scheme which still operates today. In recent months, the Executive Committee of the Society has set itself the challenge as to how the JSCCA can further support the accountancy profession and has given consideration to a number of proposals. Given the changing economic climate of the Island over recent years, and the decrease in the level of financial support available to Jersey students attending third-level education outside the Island, a Bursary has been set up by the Society to provide financial assistance to those who would benefit directly from such support (the "Bursary").

This is the first year which the Bursary has been made available and aims to support students throughout their undergraduate studies in a business-related subject. The Bursary is valued at a total of up to £5,000 each year for three years of studying. In launching the scheme, the JSCCA has committed to offering the Bursary to students starting at university for at least the next five years.

This Bursary is available to support a student pursuing a business-related degree at a recognised University in the United Kingdom. As a guideline, students applying for this Bursary should have predicted grades of 2 B's and 1 C, equivalent to 280 UCAS points.

The Society's aim is to make a real difference to the student in receipt of the Bursary, and although no formal means-testing applies, preference will be given to students who may otherwise struggle with the funding of their tuition and maintenance.

In addition to the provision of this Bursary, the JSCCA has received commitment from a number of professional services firms to provide assistance with work experience and work placement to the Bursary holder during their time at university.

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If you wish to be considered for this Bursary, please apply in writing to:

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Your application should be no more than 1,500 words and should cover the areas set out in Appendix 1 to this letter.

Closing date for receipt of applications is Friday 15 December 2010. Applications received after that date will only be considered in exceptional circumstances.

A Panel will be convened to review applications and it is expected that interviews will take place with selected applicants during January and February 2011, with the successful applicant being announced by mid-March 2011.

For information of those students eligible for means-tested funding from the States of Jersey, the Society has been in discussion with representatives from the Departments of Social Security and Education. Based on current guidelines, certain students who qualify for funding may be subject to some form of deduction should they be in receipt of the Bursary, but the level of such deduction is significantly lower than the amount of the Bursary to be provided.

For more information in respect of the JSCCA, please go to our website: [www.jscca.org](http://www.jscca.org). If you have any questions, please send these, via email, to [secretary@jscca.org](mailto:secretary@jscca.org).

Yours sincerely

Wendy Dorman

President, JSCCA

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**APPENDIX 1 – Content of Application Form**

Your application should be no more than 1,500 words and should cover the following areas:

- Full name
- Date of birth
- Home address
- Telephone number
- School attended
- Date of graduation
- Actual / expected A level grades
- Proposed course & university
- Please provide background as to why you have chosen this course
- Please provide information as to your future careers aspirations
- Other proposed sources of university funding
- Please indicate why you believe this Bursary will make a significant difference to you

Please also provide at least one Academic reference, which should include:

- Name & title
- Email address
- Telephone number
- School
- Position
- Role towards you (e.g. Careers teacher)

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**TERMS & CONDITIONS RELATING TO THE PROVISION OF THE JSCCA BURSARY**

1. The Bursary shall be for an amount of up to £5,000 per annum per student.
2. The Bursary is aimed at students pursuing a business –related degree at a recognised university in the United Kingdom. The decision on the criteria of appropriate “business-related degrees” shall be at the sole discretion of the Bursary Committee and the JSCCA.
3. The Bursary Committee will be made up of members of the JSCCA Executive Committee and other members of the public as chosen by the JSCCA at their discretion.
4. The Bursary will be awarded on academic merit by past, current and potential achievements by the Bursary Committee.
5. Decisions of the Bursary Committee are final and no correspondence will be entered into with any candidate. In any event all applicants will be notified of the outcome of their application.
6. Bursaries are awarded for students applying for specified courses and may not be transferred to other courses without approval of the Bursary Committee.
7. Students will be required to reapply in the case of deferral of entry and the deferral of any bursary shall be at the discretion of the Bursary Committee.
8. In the event that a Student fails an intermediate stage of a course, or is otherwise suspended or sanctioned by their University, or howsoever bring the reputation of the JSCCA Bursary into disrepute, the Bursary Committee will have discretion to consider the ongoing funding of the Student.
9. The Bursary will be paid in regular instalments over each academic year. Students will be required to sign an undertaking to repay the Bursary should they voluntarily withdraw from the course of study, or fail to complete a course of study for reasons, which are not deemed to be acceptable by the Bursary Committee.
10. Students may be required to write a formal report at the close of the academic year, which may also include a presentation to prospective Jersey students. Failing to complete the report or presentation may result in the withdrawal of the award.
11. All information provided in the application will be treated as confidential.